Click Path for Diet Kitchen Module

NIMS

Contents

Diet Kitchen

Click Path

1. Diet Advice

Click on Diet Kitchen→ Services →Diet Advice

Enter the Fields.

Note All fields marked as '*' are mandatory

- CR Number → Enter CR number of patient in given field to open diet advice detail.

- On clicking Go button new window will open having diet advice details.

- Patient Details will be displayed in first part.

- Diet Advice detail →

    o Diagnosis → Click on View to see the patients diagnosis.
    o Diet Calculation → Click on Diet Calculation to calculate diet statistics.
        ➢ Unit Followed → Use radio button to select unit. (English / Metric)
        ➢ Height → Enter Height in Centimeters.
        ➢ Weight → Enter weight in Kilograms.
        ➢ Waist → Enter waist in centimeter.
        ➢ Neck → Enter neck size in Centimeter.
        ➢ Level Of Activity → Select level of activity using radio button.(Sedentary , Moderate , Active)
        ➢ Click on Calculate to display the diet statistics.

    Save – Close – Clear buttons

        ▪ **Save** → Save the diet calculation.
        ▪ **Close** → Close the diet calculation window.
        ▪ **Clear** → Clear all entered data.

- Meal type → Select meal type by using drop down list.

- Instruction → Click on instruction to see diet related instruction.

- From Date & To Date → Select Diet schedule date by using calendar 📅 .

- All meal time is displayed on left side. Select required meal time and press ▶ to Confirm the meal time.

- Click on ➕ to add menu item & click on ➖ to remove the menu

- Remarks → Enter remark in given text area.

Save – Clear – Cancel buttons

  - ○ **Save** → Save the diet advice.
  - ○ **Clear** → Clear the current page.
  - ○ **Cancel** → Close the Diet advice window.

2. Diet Cycle

Click on Diet Kitchen → Services → Receipt of Items

Enter the Fields

Note All fields marked as '*' are mandatory

- From Date & To Date → Select Diet schedule date by using calendar .

- Diet Supplier → Select diet supplier from drop down list.

- Meal Type → Select meal type from drop down list.

- Instruction → Click on Instruction Button to open diet instruction.

- Click on "GO" button. → New window will open

    o Click on ADD → New window will open → Select menu from all menu

    list and press to move selected menu on right side.

    Save – Cancel Button

    - Save → Save the details

    - Cancel → Close the current window.

    Save – Continue Cycle – Cancel buttons

    - Save → Save the details.

    - Continue Cycle → Click on this to continue the diet cycle.

    - Cancel → Close the current window.

3. Patient Group Diet Details

Click on Diet Kitchen → Services → Patient Group Diet Details

Enter the Fields.

Note All fields marked as '*' are mandatory

- Department → Select department using drop down list.

- Ward → Select ward using drop down list.

- Status → Select status from the list using drop down list.

- Serving date → Select serving date using calendar .

- In charge → Enter In charge person name in given field.

- Click on "GO". → New window will open for diet request

- List of patient is also displayed in this window.

- We can search patient from the list by using CR number.

- Select one of the patient from the list by clicking check box.

- Select meal type using drop down list.

- Details → Click on details to see diet details.

- Click **D** to see the patient diagnosis.

- Click **A** to see diet advice.

Save – Cancel – Clear buttons

- Save → Save the detail

- Cancel → Close the window.

4. Single Patient Diet Request

Click on Diet Kitchen → Services →Single Patient Diet Request

Enter the Fields.

Note All fields marked as '*' are mandatory

- Enter CR number of patient for which request has to be raised.

- If you don't know the CR number, click on "Search" to search patients.

- Once CR number is entered in given field , Click on "GO". → New window will open.

- Patient Detail is displayed in 1st part of page.

- List of previous diet request is also displayed.

- Diet Advice Detail

    - Diet for → Use radio button to select proper option. (Patient / Attendant).
    - Diagnosis → Click on **D** to see the patient diagnosis.
    - Click on **A** to see diet advice.
    - Meal Type → Use drop down list to select meal type.
    - Serving Date → Enter serving date using calendar.
    - Meal Time → Use check box to select meal time.
    - In charge name → Enter In charge person name in given field.
    - Details → Click on Details to see patient details.

Save – Clear - Cancel buttons

- Save → Details gets submitted and saved.

- Clear → Clear the entered data.

- Cancel →Diet request window will close.

5. Bulk Diet Request

Click on Diet Kitchen → Services →Bulk Diet Request

Enter the Fields.

Note All fields marked as '*' are mandatory

- Request → Use radio button to select request type .(New / Previous)

- Serving Date → Select serving date using calendar.

- Serving address → Enter address in given text area.

- Requested by → Enter name of the person who raise the diet request.

- Purpose → Enter request purpose in given text area.

- Contact number → Enter contact number.

- Click "GO". → New window will open.

- Requested Meal

   o Meal Type → Select meal type using drop down list.
   o Meal Time → Select meal time using drop down.
   o Detail → Click on detail to see diet details.
   o Serving Quantity & Serving Time will be automatically displayed on selecting meal type.
   o Click on ⊕ to add another meal request.

Save – Cancel Buttons

   ▪ Save →Details submitted and save.

   ▪ Cancel → Request window will close.

6. Diet Compilation

Click on Diet Kitchen → Services →Diet Compilation

Enter the Fields.

Note All fields marked as '*' are mandatory

- Diet Supplier → Select Diet Supplier for diet compilation from drop down menu.

- Compilation Date → Click on calendar to select compilation date.

- Click on "GO" Button.

- Request Type → Choose Request Type (i.e. All/Patient/Guest/Bulk)from drop down menu.

- Click on checkbox to select a record to perform diet compilation.

- Kitchen Assigned → Select Kitchen for select record from drop down menu.

Save – Clear – Cancel buttons

- Save → Details gets submitted.

- Clear → It will clear all the fields of the form.

- Cancel → It will bring back user to previous page.

- Buffer Diet → It will bring user to next page of buffered diet → Enter buffer diet quantity meal type wise →click on "SAVE" button

7. Cook Tally Form

Click on Diet Kitchen → Services →Cook Tally Form

Enter the Fields.

Note All fields marked as '*' are mandatory

- Compilation Date → Click on calendar to select compilation date.

- Meal Time → Choose meal time from drop down menu.

- Diet Supplier → Select Diet Supplier from drop down menu.

- Kitchen → Select Kitchen from drop down menu.

- View Diet → Select view diet from drop down menu for view.

- Request Type → Choose Request Type (i.e. All/Patient/Guest/Bulk)from drop down menu.

- Click "GO" button. → Cook Tally form will be display on screen

- Select Trolley from drop down menu

Save – Print – Cancel buttons

- Save → Details gets submitted.

- Print → Click on print to take print out of Cook Tally Form.

- Cancel → It will bring back user to previous page.

8. Diet Dispatch

Click on Diet Kitchen → Services →Diet Dispatch

Enter the Fields.

Note All fields marked as '*' are mandatory

- Diet Supplier → Select Diet Supplier from drop down menu.

- Kitchen → Select Kitchen from drop down menu.

- Compilation Date → Click on calendar to select compilation date.

- Meal Time → Choose meal time from drop down menu.

- Diet Status →Choose appropriate diet status from drop down to view chosen status records.

- Trolley → Select appropriate trolley from drop down menu.

- Click on "GO" button. → Diet dispatch detail will be fetched on screen.

- In case Diet Status is Pending Diet

   o Bearer Name → Enter bearer name (Text suggestions will be seen by typing) who is dispatch diet from kitchen to location.

   Save – Cancel buttons

   - Save → Details gets submitted.

   - Cancel → It will bring back user to previous page.

- In case Diet Status is Dispatched

   o Click on REDISPATCHED button.

   o Re- Dispatched Reason → Enter Re-Dispatched reason.

Save – Print – Cancel buttons

- Save → Details gets submitted.

- Print → Click on print to take print out.

- Cancel → It will bring back user to previous page.

9. Diet Acknowledgement

Click on Diet Kitchen → Services →Diet Acknowledgement

Enter the Fields.

Note All fields marked as '*' are mandatory

Serving Date → Click on calendar to choose serving date of diet.

Click on "GO" button.

- Request Type → Choose Request Type (i.e. All/Patient/Guest/Bulk)from drop down menu.

- Department → Select department from drop down menu.

- Unit → Select unit from drop down menu.

- Ward → Select ward from drop down menu.

- Meal Time → Choose meal time from drop down menu.

- Diet status → Choose appropriate diet status from drop down to view chosen status records.

- Click on "GO" button. → Diet acknowledgment form will be display on screen.

- Select record on click of checkbox from tabular list.

- Acknowledge by → Enter acknowledge by name.

Save – Cancel buttons

- Save → Details gets submitted.

- Cancel → It will bring back user to previous page

10. Quality Checkup

Click on Diet Kitchen → Services →Quality Checkup

Enter the Fields.

Note All fields marked as '*' are mandatory

- Kitchen → Choose kitchen from drop down menu, for that quality checkup will be initiated. → Click on "GO" button. → Quality checkup form will be display on next page.

- Meal Time → Choose meal time from drop down menu for quality checkup.

- Check- up Date → Select check-up date on clicking calendar.

- Quality Form Name → Choose quality form name from drop down menu.

- Quality Status → Select appropriate quality status based on checkup form drop down menu.

- Final Remarks → Enter the final remarks of quality checkup.

Previous Quality Checkup

- Click on ⚙ button, previous quality checkup details will be display on screen with tabular form.

- Select records from tabular list for modify. → Click on modify button.

- Enter Quality Status and Final Remarks of selected record as per above mentioned.

Save – Cancel buttons

- Save → Quality checkup Details gets submitted.

- Cancel → It will bring back user to previous page