

# Click path for Operation Theatre Module

## NIMS eHMS



**e-Sushrut १-५**  
*An Advanced Hospital Management Information System*

# Contents

1. PAC Requisition .....	3
2. PAC Result Entry .....	4
3. OT List Raising.....	6
4. OT List Validation.....	7
5. Operation Cancellation / Rescheduling .....	8
6. Patient Acceptance.....	8
7. Operation Record Entry .....	9
8. Anesthesia Record Entry .....	10
9. Send Patient to Ward or ICU .....	10
10. Post Operative Care Unit .....	11
11. Post Op Order .....	11
12. Minor OT Requisition .....	11
13. Minor OT Result Entry .....	12

## Operation Theater Module

### Click Path

#### 1. PAC Requisition



Click on Operation Theater → Services → PAC Requisition


Enter the Fields.

Note All fields marked as '\*' are mandatory

- CR No → Enter the CR no.
- Click On Go: by clicking the button request goes on next page after verifying the CR No.

Other window will appear to fill PAC requisition details.

- Patient Details & Patient Admission Details will be automatically fetch from the system.
- Operation Names → Select the operation name from the list, which is appear on left side & press  button to bring it on right side. Operation names on right side shows these are the operations to be performed.
- If you want to remove the selected operation , Click on operation name on right side and press  button .
- Operation side → Select the operation side with the help of drop down list.  
( Left / Right / Not applicable)
- Select Elective operation with radio button.
- Select Emergency Operation with radio button → Select Emergency Sub Type with the help of drop down list. (Routine, Emergency Routine, Urgent, Normal)
- Clinical Diagnosis → Enter ICD Code → Just enter start letter it will auto suggest & displays the list of requested codes.
- Select the code → Diagnosis will come automatically after selecting the code.

- Select Diagnosis type with help of dropdown list (Differential, Working, Final, and Provisional ).
- If you want to add another diagnosis click  button.

### Cancel – PAC Requisition List buttons

- Save → By clicking the button data will be saved
- Cancel → Cancel the functionality
- PAC Requisition List → By clicking displays another window. → Enter the required fields to be search the PAC requests. → After filling all field All previously raised PAC is displayed.


## 2. PAC Result Entry

Click on Operation Theater → Services → PAC Result

Enter the Fields.

Note All fields marked as **'\*'** are mandatory

### Home

- Department → Select the department from the dropdown.  
Note: Selected value from the dropdown should be other than the default “Select Value” field.
- Status → Select Status with
- From Date & To Date → Select the date by clicking  symbol.
- Search by → Select Search criteria by using dropdown.
- By Clicking “OK ” it displays the patients record.
- Select the Patient from the list with radio button.

### History

From the menu's displayed on Left side of the window select History.

- After clicking history new window will open. → Fill the history of the patient with help of radio buttons and text fields.
- Click on Save → History will save in system.
- Cancel → History window getting close.

### General Examination

- Select General Examination → New window will open. → Fill the examination fields.
- Save → Save the examination .
- Cancel → Close the General Examination window.

### Systematic Examination

- Select Sys Examination → New window will open → Fill the examination fields.
- Save → Save the examination.
- Cancel → Close the Sys Examination window.

### Investigation Report

- Select Investigation Report → New Window Open Containing investigation reports , performed in lab.

### Investigation Raising


- Select Investigation Raising → Opens new window → Patient Details & IPD details are fetched from the system.
- Fill the requisition details
- Click on + to add the test to be performed. → New window opens → Select the required laboratory with dropdown list. → All test under selected lab will be displayed → select the test by clicking the check box.
- Raised through → Use dropdown to select the value (Raised on phone, Raise on request).
- Advices by → Enter doctor's name who gave investigation advice.

### Save- Review-Cancel

- **Save** → Save the investigation raised request.
- **Review** → Remove the selected investigation test and allow to add another new one.
- **Cancel** → Close the window.

### Upload and View Image

- Select Upload and View Image → Opens new window → Patient Details are fetched from the system.

- Click on  to add to upload the image or any of the PAC documents.
- Select the document from the system
- Click on the radio button to make the image/document default.
- Click on save button.

### Previous Surgery Details


- Select Previous Surgery Details.
- A new window will be open in which surgery and Anesthesia details will be displayed with previous operation name and date of the previous operation.
- **Finalize PAC**
- Select Finalize PAC → New window will open → Patient Accepted for anesthesia → Select value using radio button ( Yes / No)
- Pre-operative Instruction → Write instruction if any.
- **Save** → Click to save the data.
- **Cancel** → close the window without saving.

## 3. OT List Raising

Click on Operation Theater → Services → OT List Raising

Enter the Fields.

Note All fields marked as **\*\*** are mandatory

- New window open → Operation Theater Raising List → Select Department using dropdown list.
- Select status from dropdown list ( Active / Closed).
- Select from date & to date by clicking 
- OT Type → Use Radio button to select OT type
- List Of patient is displayed → Select Patient using check box.
- OT Req → new window will open → Fill the necessary details. → Save
- On clicking new → new Window open to search the patient.
- Enter CR no → Enter details → Save

### Modify – New – Cancel buttons


- Modify → Details gets modified.
- OT req. → Raised the List.
- New → Raise the new OT list for other patient.
- Cancel → Close the window.

## 4. OT List Validation

Click on Operation Theater → Services → OT List Validation

Enter the Fields.

Note All fields marked as **\*\*** are mandatory



- OT List Validation → Select Department using dropdown
- Status → Use dropdown to select value → Active / Close
- From date & to date → Select the date using  date selector.
- List of patients is displayed
- Select patient to be validate using checkbox.
- Prescription → to see the prescribed details
- Validate OT List → To Validate the entered details.
- Modify → Modify the entered details.
- Cancel → Close the validation window

## 5. Operation Cancellation / Rescheduling

Click on Operation Theater → Services → Operation Cancellation / Rescheduling

Enter the Fields.

Note All fields marked as '\*\*' are mandatory.

- Department → Use dropdown to select the required department.
- Theater → Use dropdown to select the theater.\
- From date & To date → select required date by clicking  symbol.
- **Ok** → Press Ok to open the OT patient list.
- Select Patient from the list by clicking the checkbox.
- In Cancel / Postpone select the required the value by using dropdown (Cancel / Dropdown).
- On selecting Cancel → Enter reason for cancellation
- Postpone → Select Next operation Date using  → Enter Reason for postpone

### Save – Cancel – Back


- **Save** → Save the Operation Postpone / Cancellation data.
- **Cancel** → Close the current page.
- **Back** → Clear the entered data , stay on the same page.

## 6. Patient Acceptance

Click on Operation Theater → Services → Patient Acceptance

Enter the Fields.

Note All fields marked as '\*\*' are mandatory.

- Department → Select department using dropdown list.
- Theater → Select Theater using dropdown list.
- Select the patient from displayed list.
- First fill the checklist by clicking on  → New window will open → Select check list on left side by clicking checkbox. → Finalize.

### Accept – Cancel – Back buttons

- **Accept** → Accept the patient for Operation.




- **Cancel**→It will bring back user to the menu.
- **Back**→It will clear all the fields of the form.

## 7. Operation Record Entry

Click on Operation Theater → Services → Operation Record Entry


Enter the Fields.

Note All fields marked as <sup>\*\*\*</sup> are mandatory.

- Department → select department using dropdown list.
  - Status → Select status ( Active / Close)
  - Select To date & From date by clicking  symbol.
  - Press **OK**
  - Select patient from the displayed list , by clicking check box in front of patient name.
  - Home → currently on home page.
  - Add Operation details → New window will open → P.A.C. Report
  - Operation Detail → Anesthesia Type → Use dropdown to select
  - Other details are fetch from the system which we filled previously.
  - Team Details → Member type → Use dropdown to select type (HOD / Dr ) → Member Name → Select the member name from dropdown.
  - Operation timing detail → Time type → Use dropdown to select time type
  - Value → Enter time → select AM/PM using dropdown.
  - Operation Clinic Details
  - Operative details → Fill the operative details.
  - Operative findings → Fill the findings.
  - Closure details → Fill the details .
  - Other → If any other detail is to be enter then enter that details here.
  - Remove Epidural Cathedral → Select value using radio button.
- 
- **Save –Cancel buttons**
    - Save → Details gets submitted.
    - Cancel → It will bring back user to the main page.

## 8. Anesthesia Record Entry

Click on Operation Theater → Services → Anesthesia Record Entry

- Department → Select department using dropdown list.
- Status → Select Status using dropdown ( Active / close ).
- To date & From date → Select date by clicking calendar  .
- Search By → by using this we can select search criteria .
- Press OK
- Select Patient from the displayed list.
- On left of the page press → Anesthesia Technique → New Window will open → Fill the anesthesia details in the respective text area → Save the details / Cancel → Cancel the entered record without saving.
- Finalize → Click on finalize.

## 9. Send Patient to Ward or ICU

Click on Operation Theater → Services → Send Patient to Ward or ICU


- Department → Select required department from the dropdown.
- Theater → Select Theater using dropdown.  
List of Patients will be displayed after selecting both the fields
- Select patient from the list by selecting the checkbox.

### **Send - Cancel - Back**

- **Send** → Send the patient to respective ward or ICU.
- **Cancel** → Cancel the process and return to the main page.
- **Back** → It will clear all the fields of the form.


## 10. Post Operative Care Unit

Click on Operation Theater → Services → Post Operative Care Unit

- Department → Select department using dropdown list.
- Status → Select Status using dropdown (Active / close).
- To date & From date → Select date by clicking calendar 
- Search By → by using this we can select search criteria.
- Press OK → List Of Patient will be displayed
- Select the patient by using radio button.
- Select → Pre-operative details on the left of the form → new window will open → Fill all the details → save
- OT Details → new window will open → fill all OT details → save
- Finalize → Finalize the details.

## 11. Post Op Order

Click on Operation Theater → Services → Post Op Order

- Department → Select department using dropdown list.
- Theatre Wise → click on the radio button to select theatre wise data.
- Theatre → Select Theatre using dropdown list.
- To date & From date → Select date by clicking calendar 
- Press OK → List Of Patient will be displayed
- Select the patient by using radio button.
- Click On Post Op Order Button.
- Fill the Details.
- Click on Save Button.


## 12. Minor OT Requisition

Click on Operation Theater → Services → Minor OT Requisition

- CR No → Enter the CR no.
- Click On Go: by clicking the button request goes on next page after verifying the CR No.
- Other window will appear to fill Minor OT Requisition details.
- Click on +(plus) button to add the operation.
- Select the operation name from the list and click on OK button.
- Select operation site.
- Click on save button.

## 13. Minor OT Result Entry

Click on Operation Theater → Services → Minor Result Entry

- Department → Select department using dropdown list.
- Theatre Wise → click on the radio button to select theatre wise data.
- Theatre → Select Theatre using dropdown list.
- To date & From date → Select date by clicking calendar 
- Press OK → List Of Patient will be displayed
- Select the patient by using radio button.
- Click On Enter Result Button.
- Fill the Details.
- Click on Save Button.