

Click Path for Service Area Module

NIMS



e-Sushrut 4-5
An Advanced Hospital Management Information System

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Click path user manual

Service Area

1.0 Offline Service Request

Click on Service Area → Services → Offline Service Request.
Enter Fields

All fields marked * are mandatory.

Offline Service Request is used to generate request for service provided before or after OPD visit suggested by Surgeon/Doctor. User has to fill CR No. Of the Patients.

Patient can be search by clicking search button.

Fill service area, procedure and Date & Time of service, write remarks if any

Save.

Accept – Reject – Cancel buttons

- Accept → By clicking the button the request will be accepted
- Reject → By clicking the button, it will reject the request.
- Cancel → Search window will close.

2.0 Service Request Acceptance

Click on Service Area → Services → Service Request Acceptance.
Enter Fields

All fields marked * are mandatory.

Service Request Acceptance is used to generate request for service provided before or after OPD visit suggested by Surgeon/Doctor. User has to fill CR No. of the Patients.

Select Department and Service Area from drop down box

List of Patient appear, select patient, Click on Accept.

Patient Acceptance message will appear.

Accept – Reject – Cancel buttons

- Accept → By clicking the button the request will be accepted
- Reject → By clicking the button, it will reject the request.
- Cancel → Search window will close.

3.0 Service Administration Details

Service Area→Services→Service Administration Details

Enter Fields

All fields marked * are mandatory.

Click on Service Administration Details

Enter CR No of the patient.

Click on Go Button.

Select the radio button for the particular record.

Fill Result Entry

Save

Data save successfully message will be appear.

Save – Cancel buttons

- Save→ By clicking the button the request will be accepted
- Cancel → Search window will close.

4.0 Request Status Viewing

Service Area → Services → Request Status Viewing.

Enter Fields

All fields marked * are mandatory.

It is used to see the status of request.

Write CR No. of the Patient

Click on Go

Select Patient from the list

Message of Acceptance or Pending will appear.

5.0 Service Provided Patient Details

Service Area→Services→Service Provided Patient Details

Enter Fields

All fields marked * are mandatory.

Select Department, Service Area and Procedure from drop down list.

List of patient will appear, select patient from the list

Click on radio button

Print out of services provided to the patient can be taken out.

Print– Cancel buttons

- Print→ By clicking the button the print out can be taken out
- Cancel → Search window will close.

6.0 Service Cancellation

Service Area → Services → Service Cancellation

Enter Fields

All fields marked * are mandatory.

Select Department and Service Area from the drop down box.

Select patient from the list.

Write reason for cancellation.

Save – Clear– Cancel buttons

- Save → By clicking the button the data will be save.
- Clear → By clicking the button, it will clear all the data.
- Cancel → Search window will close.